Circular No.01 of 2019-20

July 23, 2019

To,
All Unit Secretaries
SBI Staff Association/
SBI Officers' Association.

Guest House, SBISA Thrift & Credit Co-operative Society Ltd.

We are happy to inform our Shareholders that a new Guest House has been constructed and the same has been inaugurated on 22nd July 2019 in the name of **"Guest House, SBISA Thrift & Credit Co-Operative Society Ltd. Guwahati".** The Guest House is located at Sarboday Path, ABC, on the roof top floor of SBI Holiday Home, Guwahati. Booking & allotment of the room(s) will begin from 25th July, 2019.

We furnish below the rules of the Society's Guest House:

1. The Guest house will be allotted only to the shareholders of SBISA Thrift & Credit Co-Operative Society Ltd., Guwahati, against their application subject to availability of the rooms.
2. Co-operative Guest house rent per room per day will be Rs 500/- (Rupees Five Hundred only) for Room Number 1 (Three Bedded) and Rs 400/- (Rupees Four Hundred) for Room Number 2 (Two Bedded).
3. Allotment will be made to the applicant for the day(s) mentioned in the application. If anyone desire to cancel the allotment, intimation thereof should reach the office not less than 7 days before the period of allotment starts. Otherwise the money deposited to the office would be forfeited.
4. A copy of reservation slip will be forwarded to the Care taker, Guest House, SBISA Thrift & Credit Co-operative Society Ltd. Guwahati, for information and necessary action. It may please be noted that allotment will be made after full payment of rent of Guest House.
5. The rules of conduct and behavior provided by the Co-operative authority have to be maintained.
6. Facility of Meals (Breakfast, Lunch and Dinner) will be available at Holiday Home Canteen at their own cost.
7. **Check-out time 12.00 Noon**

(Lakshmi Dhar Boro)
Hony. Secretary